

**Conviction Review Unit  
Westchester County District Attorney's Office**

**Request for Review Instructions**

Before asking for a review of a conviction, make sure that:

- The conviction is a New York state conviction obtained in Westchester County. Federal convictions and state convictions from counties other than Westchester County cannot be reviewed.
- There is credible evidence of innocence or wrongful conviction that: (1) can be investigated, and (2) is new (meaning that it was not already presented at trial, or known at the time of plea).

If these conditions apply, go ahead to the following pages.

- **Page 1 (Consent Form) MUST be completed and signed by the convicted person.**

The CRU strives to be accessible to all persons with wrongful conviction claims. Family members or advocates may assist applicants with disabilities or mental health, literacy, or language issues by helping them fill out these forms.

Return the forms to:

WESTCHESTER COUNTY DISTRICT ATTORNEY'S OFFICE  
CONVICTION REVIEW UNIT  
111 DR. MARTIN LUTHER KING JR. BLVD.  
WHITE PLAINS, NY 10601

OR BY EMAIL TO: [CONVICTIONREVIEW@WESTCHESTERDA.NET](mailto:CONVICTIONREVIEW@WESTCHESTERDA.NET)

**NOTE:** BECAUSE OF THE VOLUME OF REQUESTS, THE CRU CANNOT GIVE UPDATES ON ITS REVIEW OF YOUR SUBMISSION. IT WILL TAKE TIME. YOU WILL BE ADVISED IN WRITING OF THE CRU'S DECISION.

**CONSENT FORM**

**This form must be filled out and signed by the convicted person seeking review.**

**This Consent Form must be initialed and signed at the bottom for your case to be considered for review. If you do not understand any of the questions, consult an attorney immediately. Do not contact the CRU for advice. CRU attorneys cannot legally or ethically give you legal advice.**

I understand that the Conviction Review Unit (CRU) is part of the Westchester County District Attorney's Office. CRU lawyers are not my attorneys and they do not provide legal advice.	<b>Initials</b>
I understand I am providing information to a prosecutor's office and that any statements here are provided voluntarily.	<b>Initials</b>
I believe that credible evidence of my innocence or wrongful conviction exists.	<b>Initials</b>
I understand that the CRU reviews cases based on its own standards and my case may or may not be reviewed or investigated. I understand there is no right to a CRU review and there is no right of appeal from rejection by the CRU.	<b>Initials</b>
I understand that requesting review of my case does not extend the time I have to pursue post-conviction remedies, such as filing an appeal, a CPL 440.10 motion or a federal habeas corpus petition. I need to pursue those remedies separately.	<b>Initials</b>
The statements contained in this request are true and accurate, and I understand that providing false information will result in a rejection of my submission to the CRU.	<b>Initials</b>
I am not currently represented by counsel on the case for which I am seeking CRU review.	<b>Initials</b>

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

## CONVICTION REVIEW REQUEST FORM

**This page must be filled out. The following pages (pages 3-7) are optional.**

Are you **currently** represented by a lawyer on the case you are seeking review on?  Yes  No

**IMPORTANT:** If you answered yes, **STOP**. Your lawyer will need to make a request for CRU review.

Your Name: \_\_\_\_\_

DIN#: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Current address: \_\_\_\_\_  
\_\_\_\_\_

Case number of the conviction you would like reviewed: \_\_\_\_\_

Is English your primary language?  Yes  No

If not, what language do you normally speak? \_\_\_\_\_

What is the highest grade you completed in school? \_\_\_\_\_

Is writing or reading difficult for you?  Yes  No

If yes, explain: \_\_\_\_\_  
\_\_\_\_\_

Is someone helping you with this form?  Yes  No

If yes, identify this person and explain why they are helping you:  
\_\_\_\_\_  
\_\_\_\_\_







Tell us about the evidence in your case:

1. Was there scientific or forensic evidence in your case? This includes DNA, fingerprints, ballistics, hair/fiber comparison.

Yes       No

If yes, explain what it was: \_\_\_\_\_

---

---

---

2. Did an informant or “snitch” identify testify against you at trial?

Yes       No

If yes, tell us their name and what they said: \_\_\_\_\_

---

---

---

3. Did you confess to the crime for which you were convicted?

Yes       No

If yes, explain what happened: \_\_\_\_\_

---

---

---

