

SENIOR CRIMINAL INVESTIGATOR

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, incumbents of this class carry out investigations of suspected criminal activity involving wire tapping, questioning of witnesses, gathering of circumstantial and physical evidence and the serving of subpoenas. Exercises supervision over criminal investigators and support staff. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Searches for and gathers circumstantial and physical evidence;

Performs wire tapping to obtain leads in gathering evidence;

Serves subpoenas;

Executes warrants of arrest;

Questions victims and witnesses and investigates possible leads;

Observes places and locations pertaining to complaint cases;

Makes reports to and testifies before a Grand Jury;

Uses recording device under difficult and often hazardous conditions;

Performs security checks on all telephone lines used by District Attorney and other specified county officials to guard against wire tapping;

Studies criminal methods concerning "toll eliminators" so that detection of such devices on telephone lines can be achieved;

Handles equipment charged to District Attorney's office and is held accountable for the necessary maintenance and repairs of same.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the techniques of criminal investigation; thorough knowledge of wire tapping devices and procedures; good knowledge of the general organization and operation of the District Attorney's office; good knowledge of the New York State Penal Law, Code of Criminal Procedure, and Alcohol and Beverage Law; familiarity with the New York State Vehicle and Traffic Law, Education Law and Public Health Law; ability to deal with people; alertness; physical condition commensurate with the requirements of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) a Bachelor's Degree* and two years of criminal investigation experience; or (b) a high school or equivalency diploma and four years of law enforcement or investigation experience, two years of which were in criminal investigation.

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*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.

West. Co.
J.C.: Exempt†
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Job Class Code: D0002
Job Group: XII